

Diabetes Management Software v2.5

## **User Guide**



AutoCode\*

PRODIGY Pocket

PRODIGY VOICE

**Blood Glucose Monitoring Systems** 

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# **Important Safety Information**

Read this User Guide thoroughly before using this software.

#### WARNINGS:

- Please consult with your healthcare professional before using any diabetes management software.
- Prodigy\* Diabetes Management Software is only for reference and recording of diabetes management data. You should consult with your healthcare professional prior to making any adjustments in your diabetes medication, treatment or blood glucose targets.

The following basic safety precautions should always be taken:

Do not use this software if it is not working properly.

### **Indications for Use**

Prodigy\* Diabetes Management Software is for use with PRODIGY\* Blood Glucose Monitoring Systems only.

This software is intended to be used as a data management tool for acceptance, transfer, display, storage, processing (e.g. averaging), reporting (graphing and trending) and printing of patient blood glucose data.

Please thoroughly review this User Guide. If you have further questions, contact Prodigy Customer Care at 1-800-243-2636.

# **Getting Started**

Once you have downloaded the software successfully, the screen below will appear and give you the option to create a profile. If this is the first time you are using this software, you must create a profile to have the ability to download your test results.

Click the Create Profile button.

See page 4 for information on creating your profile.



If you have already created a profile and want to view past results or import additional results from your PRODIGY\* Meter, you may simply enter your Username and Password.

Click the Sign In button.

See page 7 for Sign In instructions.

## **My Profile**

Fill in all fields with the necessary information. When downloading the software for the first time, you will be required to create a profile before you can perform any other tasks.

(\*) asterisk fields are required to be filled completely.



#### Contact Information

- 1) Name (First, Middle and Last)
- 2) Suffix (Mr. or Ms.)
- 3) Street Address
- 4) City
- 5) State
- 6) Country
- 7) Zip Code
- 8) Phone
- 9) Email
- 10) Username
- 10) Osemanie
- 11) Password
- 12) Confirm Password
- 13) Security Question
- 14) Answer

NOTE: Choose a unique username and password. Click the Next button.

#### Personal Information

- 15) Date of Birth
- 16) My Activity Level
- 17) Gender
- 18) Smoker
  - 19) Weight
  - 20) Height
  - 21) Type of Diabetes
  - 22) Blood Glucose Tests Per Day

# **My Meter Profile**

This is your meter profile. Please enter the information regarding the PRODIGY\* meter you are currently using.

- Click on the current meter you are using which contains the test results you want to import.
- Enter the Serial Number located on the back of the meter. Example: 51850-1234567
- 3 Select the blood glucose Unit of Measure.
  - mg/dL is the American standard.
  - mmol/L is the Canadian standard.
- 4 Enter the name of your meter. Example: MaryAutoCode (Name must NOT contain spaces.)
- 6 Click the Save button.



6 Click the OK button.

If you are using more than one PRODIGY® meter, you have the option to add additional meters.

Click on the **Profile** icon and choose **Add New Meter**.



## **Home Page**





Import Data - Import test results from your meter.



**Log Book** - View one day's test results, compare target ranges and enter comments.



Set Targets - Enter your target ranges for different periods of the day, set by you and your healthcare professional.



Set Schedule - Set your daily schedule. Example: Breakfast, Lunch and Dinner.



**Logout** - End your session and guit application.

# **Logging In**

In the box titled "Already have a Prodigy" Profile?":

- 1 Type in your Username.
- 2 Type in your Password.
- 3 Click the Sign In button.



If you do *not* have a Prodigy\* Profile:

Click Create Profile and refer to page 4, "Create Profile".

If you would like to change your password:

- 1 Click the Reset Password button.
- 2 Enter your Username.
- **3** Select your Security Question.
- Type in your Answer.
- Type in your New Password.
- **(6)** Type in your New Password again to confirm.
- 7 Click Submit.
- 8 Click the OK Button.



### **Edit Profile**

After signing in, the Home Page will appear.

## To edit your profile:

- Click on the Profile icon
- Select the Edit Profile option



### **Edit Profile Information**

When your Profile Page appears:

- 1 Make the changes to your information, as necessary.
- 2 Click the Continue button.

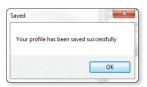


### **Edit Meter Profile Information**

If there is a need for changes to your meter profile, please do so here. Click Save when you are done.



A message will appear informing you that your profile has been saved successfully. Click the OK button.



# Add a New Meter to your Profile

To add an additional meter, click on **Add New Meter** under the Profile menu.



Choose the meter you wish to add:

- 1 Enter the serial number found on your meter.
- Select your preferred blood glucose Unit of Measure.
- Give the new meter a name.



Since you now have two or more meters stored in your profile, you must choose one meter to import your results. Select a meter from the drop down box and press OK.



# **Deleting your Profile**

Click on the Profile icon. A drop down list will appear and gives you the Delete Profile option. If you wish to delete your profile, select **Delete Profile**.



If you wish to permanently delete your profile and glucose results, click the Yes button. The profile will be deleted and the program will quit. Click No if you do not wish to permanently delete your profile.



## **Set Targets**



Click the **Set Targets** icon to set the targeted blood glucose ranges by time segments, as determined by you and your health care professional.



Once the targets have been entered, click the Save button. You will receive the message below.



NOTE: The ranges will be displayed in the unit of measure (mg/dL or mmo/L) you selected during Profile setup. If you need to change the blood glucose unit, go to the **Edit Profile** section. See pages 4 and 5.

### **Set Schedule**



Click the **Set Schedule** icon to set the time segments for your day. Personalize your experience by setting the time you typically eat meals.

**NOTE:** Setting your schedule allows you to compare your targets to the results for that time segment.



The program allows you to move 2 hours before and after the default times. Example: Before Breakfast has a default of 5:00 AM. Therefore, you will be able to move back 2 hours to 3:00 AM or move ahead 2 hours to 7:00 AM.

Once you set your schedule, click Save and the window below

will appear.

The pie graph will display how the time selected is segmented over a 24 hour period.

# **Import Results**



Your Data".)

Click the Import Data icon to upload the test results from your meter to the Prodigy Diabetes Management Software in your computer. (A short video will begin and instruct you on "How to Import

NOTE: Make sure your meter is connected to your personal computer via a USB cable. If it is not connected you will receive this error.



## To import your test results:

- Using a USB cable, connect your meter to your computer.
- Click the Import button.

Successful data importing will generate the message below.



Click OK.

You will be automatically directed to the Reports page.

## Reports



Click on the **Reports** icon and select the **Blood Glucose Reports** option.



The Blood Glucose Report allows you to view/print all the test results uploaded from your meter. You may choose to sort by a specific time period or specific dates, and then by specific time segments.

### Report Tools:



Move forward or backward between your result pages.



Refresh current page.



Print current page.



Shows the print layout.



Page setup.



Export report into an Excel or PDF Document.

If you wish to view a specific time period, click the radio button next to **Time Period** (refer to the red circle). Then, click the "▼" arrow to view the drop down list. Here you will have the option to view ALL the previous week or month's results. If you choose the **Last Month** option, you are choosing to view from the current date. For example: If the current date is July 30, 2018, Last Month's results will show the month prior to the current date.



If you wish to view your results from a specific date to another, click on the radio button in front of **From**. Then, click on the drop-down arrows to select the starting and ending dates. (Marked in red.)



In the above example, Mary Meter has chosen to view test results from July 30th, 2018 to August 1st, 2018.

After you have chosen a time period or specific dates, you will have the option to sort the test results. If you wish to view your test results by time segment, check the box next to **Time Segment**, then click the "\(\neq\)" arrow next to it. Here, you may choose Time Segment ALL, Breakfast, Lunch, Dinner or Night.



Once you select a Time Segment, Click Go! and the results will be generated in the report table.

In the above example: Mary Meter has chosen to view Lunch Time Segment results from the dates between September 19th, 2018 to September 26th, 2018.

## **Graphs**



The **Graphs** icon gives you the option to select **Meal Time Trends** or **Average Daily Trends**.

### **Meal Time Trends:**

Test results during a specific Time Segment such as "Before Breakfast" or "After Lunch" (up to 2 week maximum).

Note: Meal Time Trend dates greater than 2 weeks will prompt the following message.



Meal Time Trends may be

viewed by specific time periods, dates and Time Segments.

If you wish to see meal time trend graphs by time period:

- 1 Click the radio button next to Time Period.
- 2 Click on the arrow to view the drop-down list.

Viewing options are Last Week's test results or the Last Two Week's test results. If you choose either of these, you are choosing to view from the current date. You can also select a specific From and To date. (2 week maximum)

In the above example: Mary Meter chose to view her After Lunch results for the dates between January 17th, 2018 and January 31st, 2018.

### **Average Daily Trends:**

Average test result each day during a specific time period (up to one month maximum).

Note: Meal Time Trend dates greater than 1 month will prompt the following message.





Similar to Meal Time Trends, you have the option of viewing your Average Daily Trend graphs by specific time periods or by specific dates (one month maximum). You do not have the option of choosing Time Segments.

If you wish to see Average Daily Trend graphs by time period:

- Click the radio button next to Time Period.
- 2 Click on the arrow to view the drop-down list.

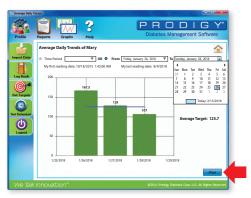
You may only view Last Week's test results or only the Last Month's test results. If you choose either of these options, you are choosing to view from the current date.

In the example above: Mary Meter is looking at the Average Daily Trend from January 17th, 2018 and January 31st, 2018.

If you wish to view Average Daily Trends from one specific date to another:

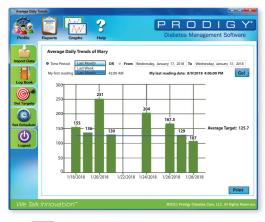
- 1 Click on the radio button next to From.
- 2 Click on the drop-down arrow and choose a date.
- 3 Click on the drop-down arrow for To and choose a date.
- 4 Click the Go button.

**Note:** When choosing specific dates, there is a one month maximum from the first date selected.



Click Print to print the graph. (Refer to red arrow.)

The graph shows the average blood glucose of each day (green bar) compared to the average Set Target (blue line). This allows you to see if you are above, within, or below your average Set Targets.



Click Print to print the graph.

## **Log Book**



The log book is a tool for you to view your test results on a day-to-day basis and to make necessary comments when needed.

## Click the Log Book icon.



After importing your PRODIGY\* meter results, you can view them by clicking on the drop-down arrow and selecting a date from the calendar. Once the date has been selected, the test results for that specific date will appear in the chart.

NOTE: Click the **Home** Icon to return to the Home Page at any time.

Your Set Target ranges are at the bottom of the Log Book. By comparing the Set Target range with your actual test results, you will be able to see if you are within your Set Targets.

For example: Mary Meter tested 2 times on Friday, January 26, 2018; once After Lunch and another at Night. Mary Meter's Set Target After Lunch is 140-180 md/dL; therefore, her result is above her set target range. Mary Meter's Night time result is within her Set Target range.



If you click Change Targets, you will be able to change your target ranges.

Comments may be entered the comments field (see red arrow). Click Save to save your comments.

### Log Out



Click the **Logout** icon if you wish to end the current session.



You will receive the message below.



Click Yes if you wish to end your session.

Click the No button if you do not wish to end your session.

NOTE: Once you Logout, the program will close.

# **Troubleshooting**

| Error Message   | Cause  | Action  |
|---|--|---|
| Could not access the database. Please contact Customer Care/Technical Support at 1-800-243-2636.  | User does not have administrative privileges to access the database.                           | Manually set user as a SQL server admin.        |
| Could not find the database. Please contact Customer Care/Technical Support at 1-800-243-2636.  | SQL Server was not installed on the user's PC.   | Install SQL Server.                             |
| Could not open help guide.  | User does not have<br>Acrobat Reader.  | Install Acrobat Reader.                         |
| Could not open FAQ.   | User does not have<br>Acrobat Reader.  | Install Acrobat Reader.                         |
| User does not exist.  |  |   |
| The username or password you have entered is incorrect.   |  |   |
| Could not save your profile.<br>Please try again later.   | Software is unable to connect to database.   | Retry/call Customer Care.                       |
| This user already exists.   | User profile already exists in the database.   | Use different profile settings.                 |
| This username already exists.   | Username already in use.   | Choose a different username.                    |
| Meal Time Trends can be shown for a maximum 2 week period.  |  | Limit time period selected to a 2 week window.  |
| Average Daily Trends can be created for a maximum 1 month period.   |  | Limit time period selected to a 1 month window. |
| Could not load your report.   | Software is unable to connect to database.   | Retry/call Customer Care.                       |
| You already have a meter with this name.  |  | Choose a different meter name.                  |
| Could not load your profile.  | Software is unable to connect<br>to database/User profile could<br>not be located in database. | Retry/call Customer Care.                       |
| Could not save your profile.<br>Please try again later.   | Software is unable to connect to database.   | Retry/call Customer Care.                       |
| Could not connect to device. Please make<br>sure no other device is plugged in to the<br>PC other than the meter. Please make sure<br>only one meter is plugged in at a time. |  | Connect one meter and retry.                    |
| No meter detected. Please make sure your meter is plugged in.   |  | Connect meter and retry.                        |

| Error Message   | Cause                                      | Action                             |
|---|--|------------------------------------|
| Your download is complete but your data is corrupt due to an internal error. Please try your download again. If you continue to get this error, please contact Customer Care/Technical Support at 1-800-243-2636. | The meter is corrupt.                      | Call Customer Care.                |
| There are no results in the meter.  |  |                                    |
| Your profile could not be deleted.<br>Please try again later.   | Software is unable to connect to database. | Retry/call Customer Care.          |
| Could not save your comments.<br>Please try again later.  | Software is unable to connect to database. | Retry/call Customer Care.          |
| The security question/answer entered is not correct.  |  | Check and input right information. |
| This user does not exist. Please make sure you have entered the right username.   |  | Check and input right information. |
| Could not change your password.<br>Please try again later.  | Software is unable to connect to database. | Retry/call Customer Care.          |

### **Thank You**

Thank you for choosing PRODIGY's blood glucose testing supplies and Diabetes Management Software.

If you have questions or need additional assistance, please contact us using the information below:

Customer Care:

1.800.243.2636

Monday - Friday 8:30AM to 5:30PM (EST)



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Visit us on the web: www.prodigymeter.com

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